

**The Tennessee Valley Chapter of
Society for Human Resources Management
Board Meeting – 02-05-13**

Present:	Robin Jackson	Cathy Shallal	Amanda Tidwell
	Pam Werstler	Pat Bearden	Darleen Pope
	Denny Smith	Taylor Simmons	Jeff Powers
	Linda Robinson	Beverly Thompson	

- I. The meeting was called to order by Robin Jackson, President, at Java Jaay's in Decatur.
- II. The minutes from January were reviewed by the Board members. Darleen Pope noted her name was misspelled and gave the Board members the correct spelling. Pam Werstler made the motion to approve the minutes with the correction of the spelling of Darleen's name. Linda Robinson seconded the motion.
- III. **Officer Reports:**

President: First item of business was Robin noting we forgot to consider Cvent, online event registration software, during our budget meeting. Robin explained to Board members that our current process is all done by hand. Members RSVP to Amy who creates a spreadsheet which she emails to Pat. Those attending who have not pre-paid with member dues pay at the door. Robin confirmed with Denny that the cost to use Cvent for one year is \$500.00 and that we can begin using Cvent at anytime during the year. Robin recommended that we wait until further into the year and re-examine in May or June. Linda recommended a fund raiser to raise the funds not accounted for in the budget should we choose to use Cvent. Pam made the motion to table the subject until May or June. Linda seconded.

Robin asked if anyone had questions regarding the proposed 2013 budget. Since there were no questions, Robin made the motion to approve the 2013 budget. Linda seconded the motion. Vote was taken and motion carried.

Linda mentioned as a side note that she had received an email from NASHRM stating their membership dues for 2013 were increased. The NASHRM stated the dues were being raised in line with other chapters in the state. Robin said we may look at raising our dues for 2014.

Robin said she submitted a request to SHRM by email on behalf of our chapter to receive all scholarships due our chapter for 2013.

Robin also said she has applied for CE credits for our February lunch meeting. Doug Bachus will be our speaker. Since the subject, Estate Planning, is not HR related, more information was requested. Robin submitted the information requested but has not yet been notified if CE credits are going to be approved for this meeting.

As a side note, Robin reported to the Board that SHAPE has been completed and submitted for our chapter.

Robin requested anyone interested in HR Alabama Magazine email her and she will supply them with cost and information. Robin listed those already committed to purchasing ads and reminded the Board that we commit as a chapter and have approximately two months remaining to place our ads. It was also noted that Denny Smith is writing an article for this year's edition.

Jackie Smith is our Community Speaker for our February meeting and Toray and Employment Screening Services are our sponsors.

2nd Vice President of Membership: Beverly Thompson reported that we have 50 members that have renewed their membership as of the date of this meeting. Beverly distributed to the Board a color coded membership list stating those in red renewed and pre-paid their lunches for the year. Those in blue have renewed without including lunches. We have not yet received membership renewal from those in black. Beverly asked the Board members to please contact those in black. Pam Werstler volunteered to contact the 3M members. Robin confirmed with the Board that we allow renewals through the end of March. Robin said she would send an email to those who have not yet renewed informing them that if they have not renewed by the end of March, they will no longer be considered a member.

Beverly presented the following candidates to the Board for consideration for membership:

Tim Hosty, GPHR, HR Manager at Independence Tube and is currently a SHRM member. Tim lives in Chicago but travels for his company and plans to attend our monthly meetings whenever possible. Robin made the motion to accept Tim as a Professional member. Pam seconded the motion. Motion carried.

Melanie Wilkerson, HR, Quality, and Safety Manager, at EFP. (Has been employed at EFP for 25 years.) Currently not a SHRM member. Pam made the motion to accept Melanie as a General member. Jeff seconded the motion. Motion carried.

Joshua Rudd, HR Manager at Federal Mogul for 2 years. 11 years in HR. Currently a SHRM member. Robin made the motion to accept Joshua as a Professional Member. Denny seconded the motion. Motion carried.

Patrick Hinds, Owner of Choice One Recruiting, has 13 years HR experience. Currently not a SHRM member. Pam made the motion to accept Patrick for Professional membership. Jeff seconded the motion. Motion carried.

Valerie Curtis is the area Marketing Rep for EPSCO, Inc. and has been attending some of our monthly meetings. Robin made the motion to accept Valerie as an Associate member. Cathy seconded the motion. Motion carried.

Congratulations to our new members.

1st Vice President of Programs: Linda Robinson distributed copies of the calendar listing speakers, topics, sponsors, and community speakers scheduled for our 2013 monthly meetings thus far. Linda told the Board to notify her of anyone interested in sponsoring any of our meetings. Linda suggested we not schedule a community speaker for our Legislative update meetings to make sure we give our special speaker(s) as much time as possible. Linda told the Board that she has the contact information for attorneys Jeff Roth and Matthew Stiles if we are interested in having them speak. Also Taylor told the board she has contact information for doctors and nurses at the hospital who like to speak to groups like ours.

Secretary: Amy Smith not present at this meeting.

Treasurer: Pat Bearden presented the Treasurer's Report for January 2013. The ending balance for the month in the checking account was \$7486.11 plus \$74.00 cash. The money market account was at \$7725.01 at the end of January. Pat also distributed a check register, summary of income and expenses in 2013 and copy of the Proposed Budget which was approved earlier in this meeting.

Chair Reports

Legislative: Pam reminded the Board of the Spring Hill visit March 12th. Pam and Linda will be attending. Pam explained to new Board members that the State Council pays her expenses to attend and each chapter is encouraged to send one member. The Fall Hill visit is scheduled for September 18. Pam proposed our chapter ask the Athens State chapter if they would like to send a student and she also proposed that the student selected to go also be a member of our chapter. Jeff made the motion that we approve Pam's proposal and Robin seconded. Motion carried.

Pam reported that the Guns in the Parking Lot bill (SB24) will be introduced to committee at the start of the legislative session but is not expected to make it out of committee. Pam said she was going to the Manufacture Alabama Legislative Dinner to be present at the start of the legislative session. SHRM will be sending email notices encouraging members to go to the SHRM website to send letters to their representatives.

Pam told Board members that our lunch meeting in April is our State Legislative meeting and November is our Federal Legislative meeting.

Pam suggested to the Board that we ask a veteran by the name of Earl Watts who lives in Huntsville to come to one of our events to sing a song he wrote titled "More Than A Name on The Wall."

SHRM Foundation: Melva Gray not present at this meeting.

Community & College Relations: Denny Smith – Information regarding our community relations speaker for our February meeting has already been covered. Denny had no further business to discuss at this meeting.

Special Events Director: Cathy Shallal reported that she is currently in the process of sending emails to Mellow Mushroom to get information for our Spring Social scheduled either April 18th or the 25th, whichever date is available. The Fall Workshop was originally scheduled for September 18th which conflicts with the Fall Hill visit. Cathy will check with Calhoun regarding the availability of the Robotics Center for September 25th. If the Robotics Center is not available on the 25th, Denny will check the availability of the Calhoun Art Center in downtown Decatur. It was also suggested that the Fall Workshop be moved to Athens State which would spotlight the Athens Student chapter.

Diversity: Darleen Pope did not have any business to discuss at this meeting.

Certification: Mary Ila Ward not present at this meeting.

Director of College Relations: Jeff Powers reported that HR students at Athens State need a special project or survey from a professional chapter by March 31st to complete their requirements. Beverly suggested we have them work on our chapter's prospective membership list. Board members agreed. Beverly suggested we email the list to Paula in HR.

Jeff announced that the Athens State chapter made a \$100.00 donation to the SHRM Foundation.

The question was asked if the Board wants to limit our chapters budgeted student scholarship to students at Athens State. After discussion Jeff made the motion that we limit the scholarship offer to Athens State. Pam seconded the motion. Motion carried.

Jeff also mentioned that Kim LaFevor is requiring ASU members to join the TVC chapter. Jeff asked if the Board wanted to reconsider membership dues for students since they are already paying dues to the Athens State chapter and SHRM. After discussion the Board decided to help those students who cannot afford the TVC membership dues to find someone to sponsor them.

Jeff then asked members if they would be willing to allow students to job shadow them. Darleen asked Jeff to send an email with information regarding this request. Pam is

scheduled to speak to at the ASU chapter's February meeting, their March Legislative meeting as well as their April meeting.

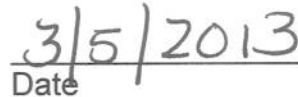
The last item of business to be discussed was to bring to the Board's attention that due to being an honorary member, Taylor Simmons' title will have to be changed to Assistant to keep in line with our chapter bylaws. Since Taylor had to leave before the end of the meeting, Robin said she would call Taylor to explain the change.

- I
- IV. Old Business**
- V. New Business**
- VI. Announcements**
- VIII. Action items**

Respectfully Submitted,
Pat Bearden, Treasurer

Final Approval
TVC-SHRM Chapter President


Robin Jackson


Date